

Getting Started with FirstClass

The **quickest** way to get logged in to FirstClass is by using the web login: (no setup needed!)

<https://fcws.mbs.net>

The **most stable** way to connect to FirstClass is to use the client software. It can be downloaded at

<http://campus.mbs.net/mbs/downloads/>

The client software needs to be pointed to our server -- these pictures show you how to do that:

This is done from the login screen:

- 1) Click on Advanced to reveal the larger version of the login box.
- 2) Click on Setup



- 3) Enter fc.mbs.net in the Server field.
- 4) Click OK.

The screenshot shows the 'Service Setup' dialog box with the following fields and options:

- Connect via:** Local Network.fcp (dropdown menu) with a 'Configure...' button.
- User ID:** bnapholtz (text field)
- Password:** (empty text field)
- Login:** As guest, Automatically
- Retry login:** 0 (spinner) times
- Retry delay:** 0 (spinner) seconds
- Server:** fc.mbs.net (text field, highlighted with a red arrow)
- Security settings:**
 - Encryption:** Default (dropdown menu)
 - Server ID:** (empty text field)
 - FirstClass secure authentication only
 - Refuse upgrades to the FirstClass client software
- Notifier:** Notify me of new mail when offline
- Notifier password:** (empty text field)
- Flush Cache:** (button)
- Buttons:** Cancel, Save (highlighted with a red arrow)

The **iOS client** can be downloaded from the iTunes Store:

<https://itunes.apple.com/ca/app/firstclass-mobile/id310607705?mt=8>

The **server will need to be set to** fc.mbs.net

If you've never worked with FirstClass before ... the parent company has a bunch of video tutorials online:

<http://www.firstclass.com/Resources/Tutorials>

Once logged in to the client, there should be a **Help** icon on the virtual desktop -- that's where all the useful info on FirstClass is located.